



JEFFERSON COUNTY AREA SAFETY NETWORK

December Meeting Notice

- DATE:** Thursday, December 10, 2009
- TIME:** 8:00 a.m. –Breakfast/8:30 – 11:30 - Presentation
- COST:** \$15.00 for Member/Students-\$20.00 for non-members
Cash or checks payable- Jefferson County Area Safety Network (JCASN)
Fees Due at Time of Registration or At the Door
- LOCATION:** **Workforce Development Center**
874 Collins Road
Jefferson, WI 53549 Rooms 08 & 09-Lower Level
- CALL TO ORDER:** Traci Skolaski – Chairperson, Integrated Risk Solutions
- PROGRAM:** **OSHA Recordkeeping & OSHA Visits**
- Do you have more than 10 employees? Do you have temporary employees?
 - Do you know how OSHA defines first aid?
 - Do you have more than one location?
 - As required, will you be ready to post your Annual Summary on February 1st?
 - Do you know your rights and responsibilities when OSHA knocks at your front door?
 - Do you have a plan in place? Who is your main contact for OSHA?

With possible penalties of up to \$10,000 per occurrence and criminal prosecution for recordkeeping violations, who can afford not to attend this seminar! Are you willing to fly by the seat of your pants when OSHA arrives – that could be a very costly mistake. This seminar will help prepare you for that unexpected visit and improve your recordkeeping process. You will walk away with many tools.

SPEAKER: Traci Skolaski, Client Claim Advocate: [Integrated Risk Solutions](#), Pewaukee, WI

Traci has been involved in the insurance claim industry since 2003 starting her career developing a Worker's Compensation and Safety program at Briggs & Stratton's plant located in Jefferson, Wisconsin. She was promoted to the Worker's Compensation Manager at Briggs & Stratton Corporation, overseeing the self-insured Worker's Compensation program nationwide. She is certified in HazMat Level A, OSHA 10 Hour, CPR/First Aid, as well as ISO Lead Auditor and Identify & Control Hazards trainer. Traci has been instrumental in implementing Safety Awareness Programs and conducting OSHA inspections focused on reducing rates. She is a graduate of Cardinal Stritch University with a Bachelor of Science Degree in Business Administration a Master of Science Degree in Management.

NOTES: Please contact Susan Ott/Fort HealthCare Business Health to RSVP no later than **Tuesday, December 8, 2009.**

To RSVP, **CALL** (920) 568-5018, **FAX** this meeting notice with your name(s) to (920) 568-5023, or **REPLY** via this e-mail.

NAME(S): _____
